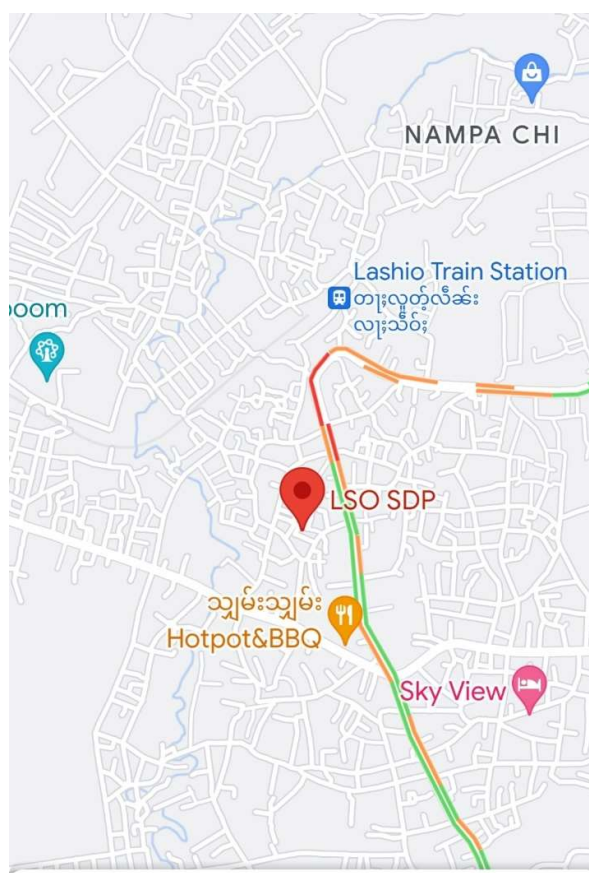


Objectives of visit	1. To conduct regular data quality assessment at field level	
Name and Title of staff who was met during the visit	Mr. Aung Thu, Ms. Myat Myat Thwe (Field Officer)	
Reporting period verified	From: 1 st April 2022	To: 31 st May 2023
Date of assessment	26 th – 29 th June 2023	
Name of township assessed	Lashio	
Methodologies	<ol style="list-style-type: none"> 1. All available variables link to the donor indicators were checked for the three main data quality (Confidential and systematic record keeping, Completeness, Consistency) 2. Documents (hard copy kept at SDP) were cross-checked with reported data (soft copy in MEAL unit) 3. Soft copies in the FO computer 4. Spot-check to 2 DR-TB patients 5. Action taken by FO that recommended during last RDQA visit 	



LSO SDP

22°58'02.7"N 97°43'49.7"E

22.967407, 97.730463

Location of Lashio SDP

Part II. Data quality assessment (This part II is to be used for every RDQA visit)

No	Descriptions	Yes/No	Comment	Action needed to be taken
A. Confidentiality				
1	Are the records kept systematically_ according to category and month in locked cupboard?	No	<p>-File drawer was not properly lock</p> <p>-Records and reports were in file bags but not properly organized and can't easily identify</p> <p>-Over-crowded of file due to presence of old records and reports from 2020-2023</p>	<p>-To lock file drawer properly or repair the lock if broken by FO</p> <p>-To organized records and reports in category (eg. Lashio → Form 5→ Monthly in descending order) by FO</p> <p>-PM gather old records and reports for achieving (2020 and 2021)</p>
B. Completeness				
1	Form 5 FO report	Yes		
2	Form 14 Nomination lists (copy)	No	Missing Apr/May/Jun/Aug/Oct 2022	To trace hard copies of missing months. If can't find, MEAL unit will send back soft copies to print out
3	Form 14A (copy)	No	Missing Apr/May/Jun/Aug/Oct 2022	To trace hard copies of missing months. If can't find, MEAL unit will send back soft copies to print out
4	Form 7 (copy)	No	Missing Jan/Apr 2023	MEAL unit will send the soft copy for FO to print out and kept in records
5	Form 6 – Patient support records (original)	Yes		
6	Presumptive TB register	No	021/22, 022/22 missing in web data	-Fill immediately in web
7	Form 2 – DOT card (original) (if available)	Yes		
8	Form 12 – Presumptive referral booklet (original) (if available)	No	Missing Sep/Oct/Dec 2022	To print copy of missing months from volunteer originals
9	Township DR-TB treatment register (if available)	-	Can't assess	
C. Consistency				

1. No. of nominated patients in Form 14 Nomination lists is the same with				
1.1	No. of patients enroll nominated as “Yes” for the same month in database (if there is discrepancy, refer to the next month’s lists for reimbursement information)	Yes		
2. No. of nominated patients in Form 14A is the same with				
2.1	No. of patients pre-enroll nominated as “Yes” for the same month in database (if there is discrepancy, refer to the next month’s lists for reimbursement information)	No	Inconsistency found at May/Aug/Oct 2022	To check and correct by FO
3. No. of supported patients in Form 7 (excluding pre-enroll support) is the same with				
3.1	No. of patients enroll supported with the same date as Form 7 in database	No	Inconsistency Nov/Dec 2022, Jan 2023	Checked and corrected in hard copy
4. The following information in patient support record (Form 6) is the same with those in database:				
4.1	Age/ Date of birth	Yes		
4.2	Sex	Yes		
4.3	Regimen	Yes		
4.4	No. of pre-enroll support nominated and received months	Yes		
4.5	No. of enroll support nominated and received months	Yes		
4.6	No. of DOT received months	Yes		
4.7	Outcome and outcome date	Yes		
5. The following information in presumptive register is the same with those in presumptive website: (104 presumptive were cross check with presumptive web)				
5.1	Age	No	Inconsistence data of 002/22, 088/22	-Corrected immediately in hard copy and web
5.2	Sex	Yes		
5.3	Case found at	Yes		
5.4	Index case	Yes		
5.5	Relationship with index case	Yes		
5.6	Tests done	No	Inconsistence data of 021/22, 022/22, 076/22, 078/22, 004/23, 006/23, 008/23	-Corrected immediately in hard copy and web
5.7	Conclusion	No	Missing conclusion of 016/23, 017/23, 018/23 due to still not get the results from NTP	-FO need to follow up the results and update in hard copy also to notified MEAL Unit

6. No. of supervision months in DOT card (Form 2) is the same with				
6.1	No. of DOT received months in patient support record (Form 6)	No	Inconsistence in 3 DOT card (26/22, 09/22, 05/22)	To check and correct by FOs
7. Outcomes in township DR-TB treatment register is the same with				
7.1	Outcomes in patient support record (Form 6)	-	Can't assess	
8. other findings (please specify)				
8.1	Form 5 FO report	No	Error in Apr/Aug/Sep/Nov 2022 and Jan/Apr 2023	Corrected and kept at SDP immediately by FO
8.2	Form 4 (volunteer reports)	No	Inconsistency observed in one volunteer at Jul/2022	Corrected
8.3	Soft copies of FO reports	Yes		
8.4	M&E manuals (both hard and soft copy)	Yes	Both soft and hard copy present	
8.5	FO computer security	Yes		
8.6	Spot-check	Yes	Spot check to 2 DR-TB patients Both received monetary support and DOT by volunteers	
8.7	Action taken points in last RDQA visit	No	Missing forms and inconsistency still present	As the records and reports were taken back for achieving to Mandalay, MEAL unit will copy missing forms



File drawer at Lashio SDP with not organized and crowded



Spot-check for monetary support to 2 DR-TB patients

Submitted by;

Name: Dr. Kyaw Lwin Oo
Designation: MEAL Officer (CBDRTBC)
Date: 21/07/2023