

Objectives of visit	1. To conduct regular data quality assessment at field level	
Name and Title of staff who was met during the visit	Ms. Moh Moh Thiri Swe (Field Officer)	
Reporting period verified	From: 1 st February 2023	To: 31 st January 2024
Date of assessment	18 th to 19 th March 2024	
Name of township assessed	Shwebo	
Methodologies	<ol style="list-style-type: none"> 1. All available variables link to the donor indicators were checked for the 3 main data qualities (Confidential and systematic record keeping, Completeness and consistency) 2. Documents (hard copies kept by FO) were cross-checked with reported data (soft copies in MEAL Unit) 3. Spot-check to a DR-TB patient together with Programme Manger 	

Part II. Data quality assessment (This part II is to be used for every RDQA visit)

No	Descriptions	Yes/No	Comment	Action needed to be taken
A. Confidentiality				
1	Are the records kept systematically_ according to category and month in locked cupboard?	Yes	All records and reports were kept in locked cupboard	To keep the good practice
B. Completeness				
1	Form 5 FO report (copy)	Yes	-	-
2	Form 14 Nomination lists (copy)	No	Nov/23 and Jan/24 were missing	MEAL unit will send softcopy and FO need to print out and attached in files
3	Form 14A (copy)	No	Feb/23 and Oct/23 were missing	MEAL unit will send softcopy and FO need to print out missing Form 14A
4	Form 7 (copy)	No	Nov/23 was missing	MEAL unit will send softcopy and FO need to print out missing Form 14A
5	Form 6 – Patient support records (original)	Yes	-	-
6	Presumptive TB register	Yes	-	-
7	Form 2 – DOT card (original)	Yes	-	-
8	Form 12 – Presumptive referral booklet (original)	-	Can't access as these records were in volunteer's hand	-
9	Township DR-TB treatment register (if available)	-	Can't access	

C. Consistency				
1. No. of nominated patients in Form 14 Nomination lists is the same with				
1.1	No. of patients enroll nominated as "Yes" for the same month in database (if there is discrepancy, refer to the next month's lists for reimbursement information)	Yes		
2. No. of nominated patients in Form 14A is the same with				
2.1	No. of patients pre-enroll nominated as "Yes" for the same month in database (if there is discrepancy, refer to the next month's lists for reimbursement information)	Yes		
3. No. of supported patients in Form 7 is the same with				
3.1	No. of patients enroll supported with the same date as Form 7 in database	Yes		
4. The following information in patient support record (Form 6) is the same with those in database:				
4.1	Age/ Date of birth	Yes		
4.2	Sex	Yes		
4.3	Regimen	Yes		
4.4	No. of pre-enroll support nominated and received months	Yes		
4.5	No. of enroll support nominated and received months	Yes		
4.6	No. of DOT received months	Yes		
4.7	Outcome and outcome date	Yes		
4.8	Outside Township	No	29/23 (Ye-U) was outside township no in database	To update outside township status in database by DA
5. The following information in presumptive register is the same with those in presumptive website:				
5.1	Age	Yes		
5.2	Sex	Yes		
5.3	Case found at	Yes		
5.4	Index case	Yes		
5.5	Relationship with index case	Yes		
5.6	Tests done	Yes		
5.7	Conclusion	Yes		
6. No. of supervision months in DOT card (Form 2) is the same with				
6.1	No. of DOT received months in patient support record (Form 6)	No	95/22 MDY > DOT end date was inconsistency with form 6 and database	To check and correct by FO in Form 2

7. Outcomes in township DR-TB treatment register is the same with				
7.1	Outcomes in patient support record (Form 6)	-	Can't access	
8. other findings (please specify)				
8.1	FO report (Form 5)	No	Inconsistence found in 1 data point of Feb/23 and May/23	FO corrected immediately in front of PM and DPD
8.2	Spot-map of Township DR-TB patient	Yes	Up to 2024 DR-TB patients were updated in the spot-map - No detail spot-map for outside Shwebo Township patients (Wetlet and Ye-U)	MEAL unit will send blank map file for all outside Townships and FO need to print-out and update in the physical maps
8.3	MEAL reporting timeline and flow chart	No	MEAL reporting timeline and flow chart was not found	-Print-out immediately and attached in file cupboard
8.4	MEAL manual hard copy and soft copy	Yes	-	-
8.5	Home visit to 1 DR-TB patients and access whether they got monetary support with Programme Team	Yes	The patients received monetary support monthly with wave money monthly	-
8.6	Jan/24 Form 14 of Katha Township was mixed in Shwebo Township file	Yes	To separate Shwebo and Katha Township records and reports separately	FO need to put in separate file
8.7	Accessing DOT app use status of Office volunteer	Yes	OC can use DOT app confidently	Thanks FO for supervising the DOT app usage
8.8	Accessing the DOT volunteer about MEAL related recording and reporting	Yes	She can use the MEAL related document proficiently except confused in recording DOT card (Form 2)	FO need to strengthen capacity and MEAL unit will give training in April/2024 in-person training
8.9	Follow-up recommendations of last RDQA visit	Yes	File cupboard was provided by programme team	
8.10	Coordination meeting with Partners (MAM and MHAA focal) for linkage	-	-	-

Recommendations;

1. To keep up the good practice for confidential and systematic records keeping
2. To check the DOT start date and DOT end date between SE record and DOT card of volunteer carefully for consistency.
3. MEAL Officer to send the blank map frame of Shwebo Outside Townships to FO within 2 weeks
4. DAs to send missing Form 14,14A and 7 to FO and correct any consistency within 1 week
5. To strengthen and increase DOT app use for outside township patients.

Acknowledgement

1. Thanks programme Team for supporting file cupboard for confidentiality according to last RDQA recommendation.

File cupboard



The left photo was MEAL documents keeping during last RDQA and right photo is during this visit

Spot-map of Shwebo Township DR-TB patients



Home visit and assessing the capacity of DOT volunteer at DRTB patient home



OPD visit of DRTB patient at Shwebo SDP



Submitted by;

A handwritten signature in blue ink, appearing to be 'Dr. Kyaw Lwin Oo'.

Name: Dr. Kyaw Lwin Oo
Designation: MEAL Manager (TB)
Date: 25/03/2024