

Objectives of visit	1. To conduct regular data quality assessment at field level	
Name and Title of staff who was met during the visit	Ms. Su Su Zarni (Field Officer)	
Reporting period verified	From: 1 <sup>st</sup> January 2021	To: 30 <sup>th</sup> June 2022
Date of assessment	24/8/2022	
Name of township assessed	Singu	
Methodologies	1. Documents (hard copies kept at township office) were cross-checked with reported data (soft copy in MEAL unit) 2. Outcomes for MDRTB patients were updated in accordance with township DRTB register <b>(cannot be done this time)</b>	

## Part II. Data quality assessment (This part II is to be used for every RDQA visit)

No	Descriptions	Yes/No	Comment	Action needed to be taken
<b>A. Confidentiality</b>				
1	Are the records kept systematically_ according to category and month in locked cupboard?		2 townships (Mogok and Singu) are combined in one folder  Suggested to label the files bag/files with including form (for example; to label the bag or files as form 7+14 if both forms are kept in the same bag for crosschecking)	FO will carry out according to suggestion
<b>B. Completeness</b>				
1	Form 5/ FO report	Yes		
2	Form 14/ Nomination lists (copy)	No	Missing for Jan, Sep 2021  To record the Nomination month in remark column especially for reimbursement.	FO needs to look for missing documents. If not found, to get copies from M&E on next reporting day
2	Form 14A (copy)	No	Missing for Jan 2021 (1 patient)  To record the Nomination month in remark column especially for reimbursement.	FO needs to look for missing documents. If not found, to get copies from M&E on next reporting day
3	Form 7 (copy)	No	Missing for Jan, Nov 2021	FO needs to look for missing documents. If

			To record the Nomination month in remark column especially for reimbursement.	not found, to get copies from M&E on next reporting day
4	Form 6 – Patient support records (original)	Yes	Supported month blank for for enrollment support ( M3,M4_ Sein Yin_28/22 and M3, M4_Aung Soe Lin_25/22) DOB blank for Thein Thein Linn (5/21)  Household member info blank for Thein Thein Lin (5/22)	FO needs to update.
5	Presumptive TB register	Yes	Hein Min Soe (SGU_2022_00019) blank at Case found at)	Feedback to FO to tick at Case found at and FO will correct.
6	Form 2 – DOT card (original) (if available)	Not assessed		
7	Form 12 – Presumptive referral booklet (original) (if available)	Not assessed		
8	Township DR-TB treatment register (if available)	Not assessed		
C. Consistency				
1. No. of nominated patients in Form 14/ Nomination lists is the same with				
1.1	No. of patients enroll nominated as “Yes” for the same month in database (if there is discrepancy, refer to the next month’s lists for reimbursement information)	Yes		
2. No. of nominated patients in Form 14A is the same with				
2.1	No. of patients pre-enroll nominated as “Yes” for the same month in database (if there is discrepancy, refer to the next month’s lists for reimbursement information)	Yes		
3. No. of supported patients in Form 7 (excluding pre-enroll support) is the same with				
3.1	No. of patients enroll supported with the same date as Form 7 in database	Yes		

4. The following information in patient support record (Form 6) is the same with those in database:

4.1	Age/ Date of birth	Yes		
4.2	Sex	Yes		
4.3	Regimen	Yes		
4.4	No. of pre-enroll support nominated and received months	Yes		
4.5	No. of enroll support nominated and received months	Yes		
4.6	No. of DOT received months	Yes		
4.7	Outcome and outcome date	Yes		

5. The following information in presumptive register is the same with those in presumptive website:

5.1	Age	Yes		
5.2	Sex	Yes		
5.3	Case found at	Yes		
5.4	Index case	Yes		
5.5	Relationship with index case	Yes		
5.6	Tests done	Yes		
5.7	Conclusion	Yes		

6. No. of supervision months in DOT card (Form 2) is the same with

6.1	No. of DOT received months in patient support record (Form 6)			
-----	---	--	--	--

7. Outcomes in township DR-TB treatment register is the same with

7.1	Outcomes in patient support record (Form 6)			
-----	---	--	--	--

8. other findings (please specify)

8.1				
8.2				
8.3				
8.4				
8.5				

Visited by

Name: Dr. Khaing Zin Zin Htwe

Designation: MEAL Officer

Submitted Date: 29/8/2022

Name: Dr. Linn Htet Oo

Designation: Programme Manager\_MEAL

Submitted Date: 29/8/2022