

RDQA Report

Lashio Township

Conduction date- 27th to 29th June, 2023

General Information

Project	- PICTS 2 (TB_ACF)
Township	- Lashio (Northern Shan State)
Responsible person	- Ms. Thin Thin Hlaing and Mr. Mg Mar(Field Officers)
(Tasks related to data recording and reporting are mainly responsible by Ms. Thin Thin Hlaing until March 2023)	
Period	- April 2022 to March 2023(Q2-22 to Q1-23)
RDQA done by	- Dr. Htwe Htwe (MEAL Officer_TB_ACF) and Ms. Yune Me Me Zaw (Data Assistant_TB-ACF)
RDQA conduction date	-27 th June to 29 th June 2023

Methodology

1. All available variables primary to the donor indicators are checked on three main data quality :

- a. Confidentiality and Systematic Record Keeping.
- b. Completeness.
- c. Consistency
- d. Uniqueness

2. Recording and Reporting flow are checked through interview to Field Officers and/or Community Volunteer.

3. Provide supportive supervision to Monitoring and Evaluation Activities.

Data Quality Check

The quality of recorded data is assessed on the important variables for Donor Report in Monthly FO report, Presumptive Register, Notification register, Form 1, Form 2, Form 6, DOT Register, DOT Card, SCC registers and Reports during the reporting period of April 2022 to March 2023(Q2-22 to Q1-23)

A. Confidentiality and Systematic Record Keeping

Findings

- All the record forms, registers and reports are kept in locked cupboard.
- Each file and records are placed in a lockable cupboard
- No label writing on the cupboard for the records and registers keeping inside each shelf's levels.

Action taken and Recommendation

- Give some suggestions on how to make the description of the files keeping in the cupboard for each shelf

B. Completeness

Findings

- Two sheets of Sep 2022 training information sheet are blank in dates.
- Training information sheet of Nov 2022 is not found in SDP

Action taken and Recommendation

- To note down the dates of training provided
- To take one copy of Nov 22 training information sheet from MEAL or Finance Unit.

C. Consistency

Findings

- Union/LSO/22/054>> DM is unknown in web, No in Union Notification information register.
- In form 6 of Vol Win Kyi, Report no. 5 and 6 for CT referred is M1,F0, but there is no Presumptive patients referred from CT for the vol in Oct 2022.
- In form 6 of Sep 2022, Vol Yay Phaung was originally reported in the month (cannot contact the vol and not sure it is the mobile network's problem or not at that time). Now removed the vol from Sep 2022 Reported vol.

Action taken and Recommendation

- To change DM Status in web.
- To change Sep 2022 FO report for the removal of Yay Phaung from Reported volunteer.

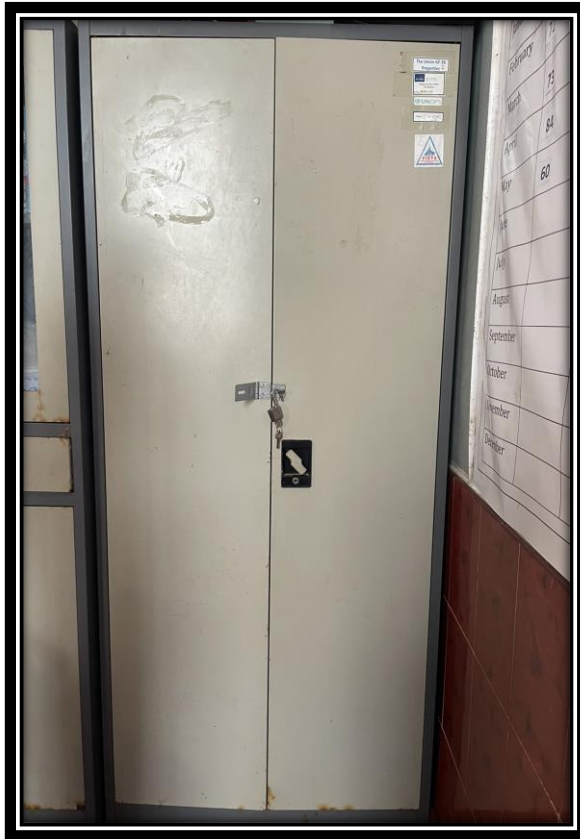
Summary Findings

- After meeting and interviewing both Office volunteers of LSO and LS2, I found that both of them have a pretty strong knowledge of how to record and use all the registers (Presumptive) and forms (form 1,2,6,4,5).
- Meeting with Pan Kaw SCC vol, she has a good proper knowledge about using Vol forms (1,2,4,5,6) but need some strengthening in how to record and report for SCC.
- The data recording and reporting flow of Lashio township is very proficient and always has just a few errors or mistakes in monthly records and reports.

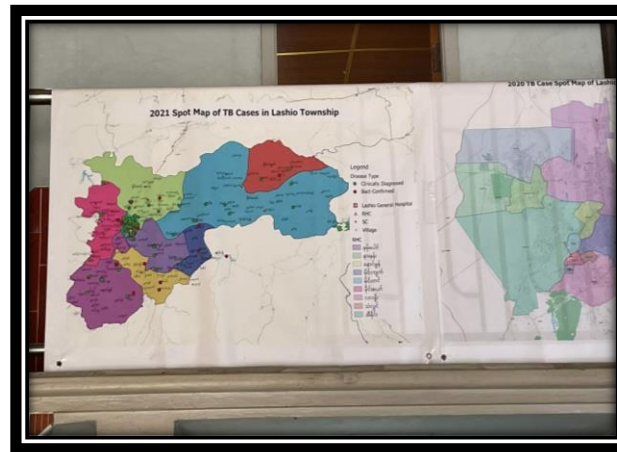
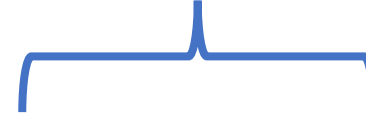
Summary Recommendations

- To always keep training information sheet in SDP while submitting one copy to MEAL Unit.
- To also make changes in form 1,2,6 for any changes done in presumptive register and Notification register by MEAL Unit and/or FO.

A lockable cupboard found keeping data with confidential information



Inside the cupboard, all the files are kept with labels for each record.



Spot map hanged in LSO SDP