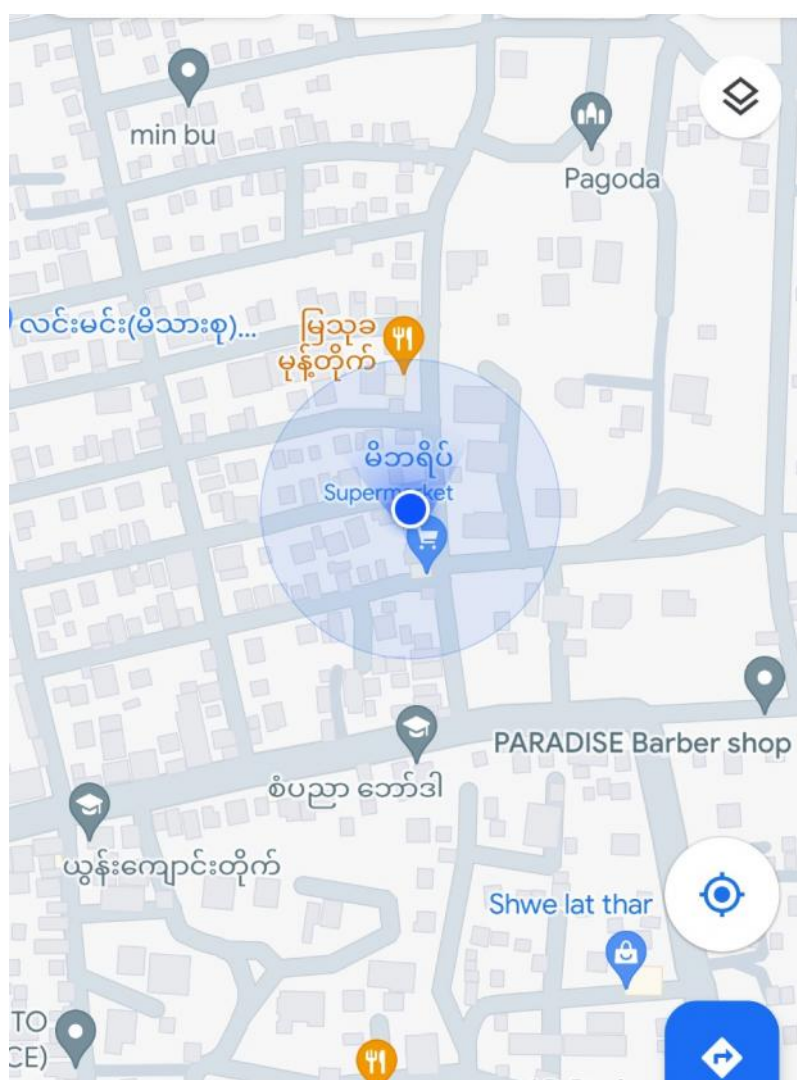


Objectives of visit	1. To conduct regular data quality assessment at field level	
Name and Title of staff who was met during the visit	FO Mrs. Khin Khin Theint	
Reporting period verified	From: Oct 2022	To: Sep 2023
Date of assessment	11/12/2023 & 12/12/2023	
Name of township assessed	Minbu and Yenanchaung	
Methodologies	<ol style="list-style-type: none"> 1. Documents (hard copies kept at township office) were cross-checked with reported data (soft copy in MEAL unit) 2. Outcomes for MDRTB patients were updated in accordance with township DRTB register (cannot be done this time) 3. Soft copies in the FO computer 	



Location of Minbu SDP

Part II. Data quality assessment (This part II is to be used for every RDQA visit)

No	Descriptions	Yes/No	Comment	Action needed to be taken
A. Confidentiality				
1	Are the records kept systematically_ according to category and month in locked cupboard?	Yes		
B. Completeness				
1	FO reports	No	YNC & MBU – Apr23, Sep23 Missing	MEAL will provide soft/hard copy
2	Form 14/ Nomination lists (copy)	No	MBU - 2022 November Report Missing	MEAL will provide soft/hard copy
3	Form 14A (copy)	Yes		
4	Form 7 (copy)	No	MBU - 2022 November Report Missing, 2023 September Report Payment Date Missing	MEAL will provide Form 7 and Fill the Payment date by FO
5	Form 6 – Patient support records (original)	Yes		
6	Form 2 – DOT card (original) (if available)	Yes		
7	Township DR-TB treatment register (if available)	-	Can't access	
8	Volunteer Form 4, 3, 1, 12	No	YNC Form 1,3,4 – Apr23, Sep23 (4) Missing Form 4 – Mar23 Aung Thu Missing Form12- YNC- Feb to Jun 23 MBU 1.2022 September vol: NweNwe Sheet Missing, 2023 April Form 3,4 Missing, 2023 February Report Vol: Ko Zaw 2.Duplicate form 3, 3.2023 May, June, July Form 12 Missing	MEAL will provide soft/hard copy -Remove Duplicate by FO Keep Copy from the Volunteer's Original Report
C. Consistency				
1. No. of nominated patients in Form 14 Nomination lists is the same with				
1.1	No. of patients enroll nominated as “Yes” for the same month in database	Yes		

	(if there is discrepancy, refer to the next month's lists for reimbursement information)			
2. No. of nominated patients in Form 14A is the same with				
2.1	No. of patients pre-enroll nominated as "Yes" for the same month in database (if there is discrepancy, refer to the next month's lists for reimbursement information)	Yes		
3. No. of supported patients in Form 7 (excluding pre-enroll support) is the same with				
3.1	No. of patients enroll supported with the same date as Form 7 in database	Yes		
4. The following information in patient support record (Form 6) is the same with those in database:				
4.1	Name/Age/ Date of birth	Yes		
4.2	Sex	Yes		
4.3	Regimen	Yes		
4.4	No. of pre-enroll support nominated and received months	No	YNC 7/22 -> Last nominate Blank > Feb, Sup month – Blank > Feb,	To update in database
4.5	No. of enroll support nominated and received months	Yes		
4.6	No. of DOT received months	Yes		
4.7	Outcome and outcome date	Yes		
4.8	HIV Testing Date	Yes		
4.9	Transfer in Township Status	Yes		
4.10	Support Start Date	Yes		
4.11	Date of Treatment Started	Yes		
4.12	Treatment Finished Date	Yes		
4.13	DOT End Date	Yes		
4.14	Final Outcome	Yes		
4.15	Outcome Date	Yes		
4.17	DOT Started date	No	YNC 1/23 – 1/1/23 > 3/1/23 YNC 18/22 – 25/4/23?	To update in Database To update in Form 6?
4.18	Type of Patient	No	YNC 38/23 – Blank > 4	To update in Database
4.19	ART Yes/No	No	YNC- 31/23 ART – Blank > Yes	To update in database

4.20	HIV Testing Yes/No	No	YNC- 5/23, 38/23, 54/22 HIV Testing – Blank > Yes	To update in database
4.21	HH Member Information	No	YNC- 31/23 Blank > 4	To update in database
5. The following information in presumptive register is the same with those in presumptive website: (70 presumptive were cross check with presumptive web)				
5.1	Age	Yes		
5.2	Sex	Yes		
5.3	Case found at	Yes		
5.4	Index case	Yes		
5.5	Relationship with index case	Yes		
5.6	Tests done	Yes		
5.7	Conclusion	Yes		
5.8	No. of Case	No	YNC Bhone Mo - 20.8.23 -> Delete MBU Oakkar Pyae 14.7.23 -> Delete	To delete in Presumptive Web
5.9	Risk Factor	Yes		
6. No. of supervision months in DOT card (Form 2) is the same with				
6.1	No. of DOT received months in patient support record (Form 6)	Yes		
7. Outcomes in township DR-TB treatment register is the same with				
7.1	Outcomes in patient support record (Form 6)	-	Can't access	
8. other findings (please specify)				
8.1	Soft copies of FO reports	Yes		
8.2	M&E manuals (both hard and soft copy)	Yes		
8.3	FO computer security	Yes		
8.4	Quarterly Township DRTB patients list	Yes		



Proper records and reports keeping

Recommendation

- Entry only valid data in Form7, Treatment Status Column.
- Not to keep duplicate forms together. If want to keep the copy of sent version of FO, keep separately from the reports that MEAL return to FO.
- If HIV result is negative, no need additional information of ART and CPT.
- DRTB Register No -> Patient serial Number/Register Year in order to standardize in Union (whatever in NTP) and will discuss detail in next coming meeting.

Submitted by



Name: Dr. Hein Htet Kyaw Soe
Designation: MEAL Officer (CBDRTBC)
Date: 15-12-2023